

# House to House Appendix 6

Grant	
For office use only	
Date Received	23/9/19
Fee	Free of Charge
Lalpac number	043642
Board Hearing	
Permit Number	HH

## Neighbourhood and Adult Services

### Application for a House to House Collections Permit

House to House Collections Act 1939  
House to House Collections Regulations 1947 (as amended)

**Data Protection Act, 1998**

I understand that RMBC is required to use information provided by me to carry out cross system and cross authority comparisons for the prevention and detection of fraud or crime. I understand that information I have provided may be used in this way or for connected purposes, and that this information may also be shared with certain third parties who administer or protect public funds. We may use the information you have provided in this form to carry out checks to prevent and detect fraud or crime. We may also use the information to share the info in this way or for connected purposes, and we may also share the information with certain other people or organisations that manage handle or protect public funds. By signing this application, you are agreeing to us using your information in this way.

Please answer all the questions on this form in **BLOCK CAPITALS** and in ink. Enter **NONE** or **N/A** as appropriate in all boxes you do not enter information in.

#### Applicants (Promoter) personal details

1. Your Title (Mr, Mrs, Miss, etc):  Date of Birth:

Surname:  First names:

Address (either home or Business):   
 Post code:

Daytime phone number:  Mobile phone number:

E-mail address:

#### Details of the charity which the collection will benefit

2. Name of Charity:

Head Office address for the Charity:   
 Post code

Contact phone number:  Mobile phone number:

E-mail address:

2.a. Are you an employee/Volunteer for this Charity YES  No

If YES, please state your position within the Charity:

\*If NO you must supply a letter with this application form from the Charity/Society to benefit from the collection which is authorising you to organise the collections on behalf of the charity/society's.

2.b. Objective/aims of the charity/fund to benefit from the proceeds of this collection.

Please attach supporting information, web site details etc.

Just Helping Children is passionate about the relief of sickness and preservation of health of children in the UK and Ireland by providing and assisting in the provision of grants to enable them to obtain medical treatment, therapies, living environments, equipment and holidays which would not otherwise be available for them.

2.c. Explain how this Charity/fund collection will benefit the people of Rotherham

Please attach supporting information, web site details etc.

Reg. No: 1164473  
Our Charity helps children all over the UK.

2.d. Is this charity/fund a UK registered charity

Yes  No

Registered Charity Number

**Collection details**

3. Over what parts of the licensing area is it proposed that collections will be made?

Whole Borough please.

3.a. Over what periods in the year, dates & times, is it proposed that collections will be made?

28/10/2019 - 15/12/2019

3.b. How many collectors will be used to make the collections:

6

3.c. Is it proposed to collect money including direct debits as money:

Yes

No

Direct Debits

3.d. Is it proposed to collect "other" types of property

Yes

No

If Yes, what other type(s) of property will be collected (Include direct debits as a collection of money)

Unwanted clothing.

Is it proposed to Sell, Give Away, or Use this "other" property

Sell

Give Away

Use

3.e. Are applications also being made for licences for the same purposed in other areas of the UK:

Yes

No

If Yes, which other licensing authorities

Wakefield, Leeds, Calderdale, Bradford.

Will these collectors be the same collectors as those you intend to use in this authority

Yes

No

3.f. Is it proposed to promote this collection in conjunction with a street collection

Yes

No

If Yes, is it proposed to combine the House to House and Street Collection accounts or submit separate accounts:

Combined accounts

Separate accounts

3.g. If the collection is for a War Charity, state if the charity has been registered or exempted from registration under the War Charities Act 1940, and give the name of the registration authority, date of registration or exemption in the box below.

N/A

**Funds raised following collections**

4. Are all of the collections takings to be paid over to the Charity Yes  No

If NO, please state the purposes for which taking will be used

4.a. Please state how much will be deducted for expenses or other reasons £

4.b. Is it proposed to use some of the takings for the payment of any persons Yes  No   
If YES; is it to Collectors Yes  No  is it to Other Persons Yes  No

4.c. Please state how much will be deducted; for what reasons, and, if applicable what "other persons" will be paid: £

**Details of company or organisation responsible for these collection**

5. Name of Company/Organisation to carry out collections: Just Helping Children Charity

Office address of the Company/Organisation: 85 Prince of Wales Road, Norwich  
Norfolk Post code NR1 1DG

Contact phone number: 0800 169 1601 Mobile phone number: -

E-mail address: fundraising@just4children.org

5.a. Are you an employee of this Business/Organisation YES  No

If YES, please state your position within the Business/Organisation: Director / Trustee

\*If NO you must supply a letter with this application form from the Charity/Society to benefit from the collection which is authorising you to organise the collections on behalf of the charity/society's.

**Licensing history of Charity/Collection Company**

6. Has the applicant, charity or collections company ever held a house to house collection permit before? Yes  No

If 'Yes', who issued it?

What date was it granted?  /  /  What licence number was it?

6.a. Have you, or to your knowledge anyone associated with this collection, ever had a house to house licence or order with this local authority, refused, or revoked before? Yes  No

6.b. Have you, or to your knowledge anyone associated with this collection, ever had a house to house licence or order, with any other authority refused, or revoked before? Yes  No

If Yes, where was it held; when was it refused, or revoked and why was it revoked?

Guildford Borough Council refused us a permit under schedule 2(3)f.

Please use an extra sheet if required.



# Children's Charity Just Helping Children



Just 4 Children receives 100% of the proceeds raised from your donations. With your support we are able to help even more children in the UK and Ireland.

## PLEASE DONATE YOUR UNWANTED:

- ✓ CLEAN WOMEN'S, GENTS, CHILDREN'S CLOTHING
- ✓ PERFUMES AND TOILETRIES
- ✓ BRIC-A-BRAC AND UNWANTED GIFTS
- ✓ PAIRED SHOES
- ✓ USABLE TOYS
- ✓ ACCESSORIES

Please leave your bag(s) in clear view from the road from 8am on:



# Tuesday

*Thank you for your support*



For missed bags please text your full address and postcode to 07795 146 805 or call 0330 1111 967.

Office open: Mon-Fri 9am - 5pm

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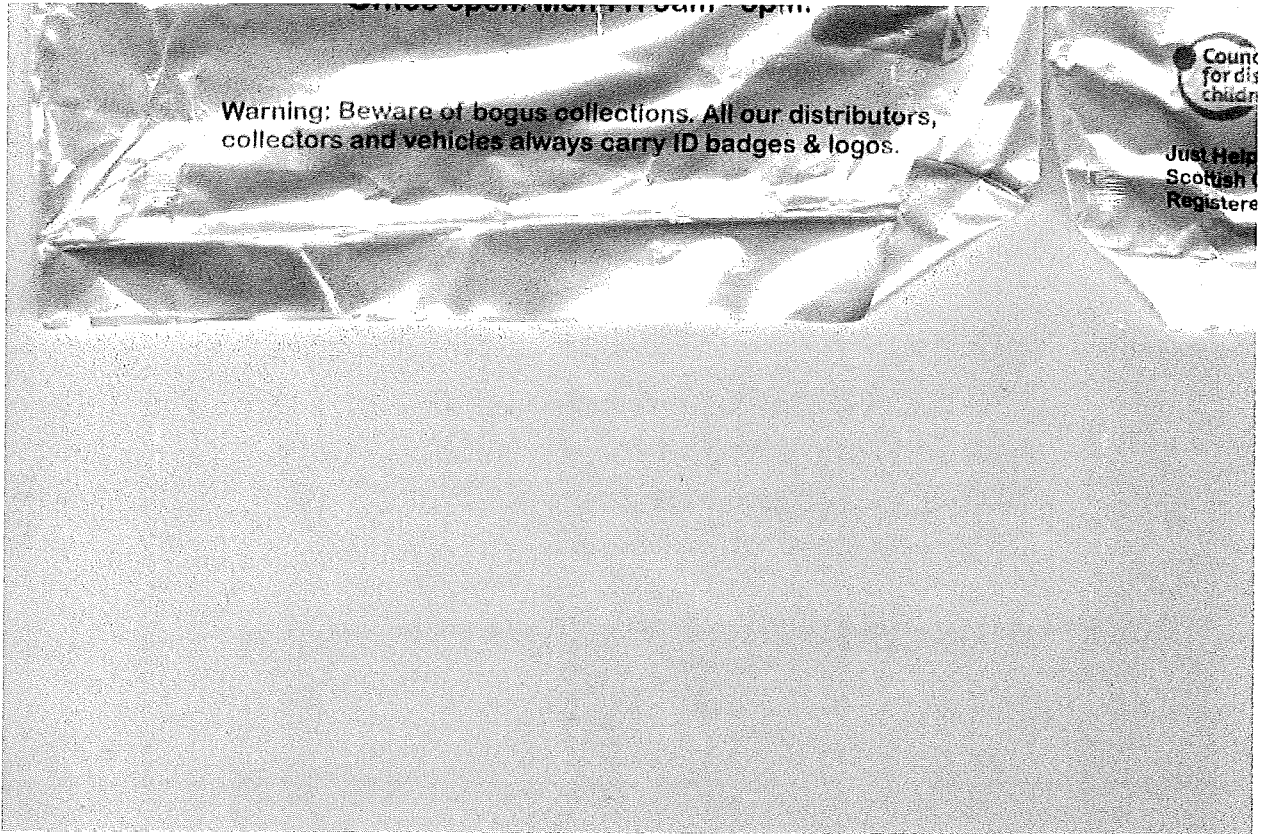
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**Just Helping Children**  
**(A company limited by guarantee)**

**Report and Financial Statements**  
**For the year ended 30 September 2017**

Charity no: 1164473 / SC046157

Company no: 09758847

**JUST HELPING CHILDREN**

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FOR THE YEAR ENDED 30 SEPTEMBER 2017**

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**JUST HELPING CHILDREN**

**LEGAL AND ADMINISTRATIVE INFORMATION  
FOR THE YEAR ENDED 30 SEPTEMBER 2017**

<b>Trustees:</b>	See Trustees Report
<b>Registered office:</b>	85 Prince of Wales Road Norwich Norfolk NR1 1DG
<b>Company Number:</b>	09758847
<b>Charity Number:</b>	1164473 (England & Wales) SC046157 (Scotland)
<b>Auditors:</b>	Sexty & Co Chartered Certified Accountants & Registered Auditor 124 Thorpe Road Norwich NR1 1RS
<b>Bankers:</b>	HSBC Bank plc 105 Mount Pleasant Tunbridge Wells TN1 1QP
<b>Investment Managers:</b>	Quilter Cheviot One Kingsway London WC2B 6AN

**JUST HELPING CHILDREN**  
**REPORT OF THE TRUSTEES**  
**FOR THE YEAR ENDED 30 SEPTEMBER 2017**

The Trustees present their report and the audited financial statements of the charity for the year ended 30 September 2017. The trustees have adopted the provisions of the Statement of Recommended Practice (SORP) "Accounting and Reporting by Charities" (FRS 102) in preparing the annual report and financial statements of the charity.

The financial statements have been prepared in accordance with the accounting policies set out in the notes and comply with the charity's governing document, the Charities Act 2011 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland published on 16 July 2014.

**Reference and administrative details of the Trust, its Trustees and advisers**

Just Helping Children is a company limited by guarantee (number 09758847) and a registered charity (number 1164473). It is governed by its Memorandum of Association and Articles of Association dated 2 September 2015. The company was incorporated on 2 September 2015. The company also registered as a charity with the office of the Scottish Charity Regulator (OSCR) (number SC046157) on 24 November 2015.

The names of the Trustees, who are Directors for the purpose of company law and Trustees for the purpose of charity law, who served during the year and up to the date of this Report are set out as follows:

Trustee	Period of office
Miss Jacqueline Tapp	Throughout the period of these financial statements
Miss Sheena Dunne	Throughout the period of these financial statements
Mrs Eleanor Florey	Throughout the period of these financial statements
Miss Lisa Peacock	Throughout the period of these financial statements
Miss Louise Elliot	Throughout the period of these financial statements

**Structure, governance and management**

New trustees are appointed by the existing trustees and serve for three years after which they may put themselves forward for re-appointment. Articles of Association provide for a minimum of three trustees. There is no maximum number.

In the bi-monthly trustee meetings, the trustees agree the broad strategy and areas of activity for the charity. Questions arising are decided by a majority of votes with the chair holding the casting vote if needed. The day to day administration of the charity is delegated to the chief executive officer.

On appointment new trustees sign a model trustee declaration statement. The induction process includes following a role description and the good practice guides of the Charity Commission and an initial meeting with the trustees and chief executive officer.

All trustees give of their time freely and no trustee remuneration was paid in the year. No trustee had any beneficial interest in any contract with the charity during this period.

**Risk assessment and management**

The charity has considered the major risks to which the charity is exposed and has reviewed those risks and established systems and procedures to manage those risks.

## JUST HELPING CHILDREN

### REPORT OF THE TRUSTEES (CONTINUED) FOR THE YEAR ENDED 30 SEPTEMBER 2017

#### Objectives and activities for the public benefit

The objectives of the charity are the relief of sickness and preservation of good physical and mental health of children and young people under the age of 25 years resident in the United Kingdom and Ireland in particular, and without limitation, by providing and assisting in the provision of services and grants to enable them to obtain medical treatment, therapies and equipment which would not otherwise be available to them.

The trustees confirm that they have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing the charity's aims and objectives and in planning future activities.

#### Grant Making Policy

The trustees have established its grant making policy to achieve its objectives and aims. The trustees make grants where they believe that their contribution will make a real difference to a young life. Applications will be considered by the Trustees at the bi-monthly trustee meetings. The Trustees will not be able to make grants to all of those who apply depending on funds available. Applications from any geographical area within the UK or Ireland are eligible for consideration. Applications must be made by individuals, not organisations. Each application is considered on a case by case basis.

#### Our Achievements

We have supported 103 children and their families this year.

We have assisted the families of sick and disabled children seeking surgery, therapy and treatment at the following institutions:

- Great Ormand Street Hospital
- Portland Hospital
- St Louis Hospital
- The Advance Centre
- SDR Fitness
- Hipomedical Centre

#### Financial review

The charity's work is mainly reliant on donations from the general public, companies and trusts. A fraction of our revenue comes from our commercial partners.

The results for the year are reported on pages 6 and 7 together with the explanatory notes and policies. Incoming resources exceeded outgoing resources and the overall funds have increased by £622,671.

#### Investment Policy

We are advised in this area by Hansells who believe our portfolio, its diversification and active management are well placed to ride out and limit any downward turns.

The objective of the investment policy is to achieve growth over the medium-longer term (i.e. 5-10+ years), whilst still providing access to the funds. This low risk profile means we have a defensive attitude to investment risk. This in turn means that we are below average in how much risk we are prepared to take with our investments.

## JUST HELPING CHILDREN

### REPORT OF THE TRUSTEES (CONTINUED) FOR THE YEAR ENDED 30 SEPTEMBER 2017

#### Reserves policy

The trustees recognise its obligations under Charity Commission regulations to ensure that it holds in reserve sufficient funds to meet its obligations over a period of time. To this end the trustees aim to maintain reserves at a level which equates to approximately twelve months of expenditure. The trustees consider that this level will provide sufficient funds to respond to the treatment costs of the children and to cover support and governance costs.

#### Plans for the future

The trustees are looking to cement and consolidate the support we offer, and will constantly review procedures to do what the charity does more effectively and efficiently.

#### Trustees' responsibilities statement

The trustees (who are also directors of Just Helping Children for the purposes of company law) are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year, which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP FRS 102;
- make judgments and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as the trustees are aware:

- there is no relevant audit information of which the charitable company's auditor is unaware; and
- the trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditor is aware of that information.

Approved by the Board of Trustees on June 2018 and signed on its behalf by:

Sheena Dunne  
Chair of Trustees



## JUST HELPING CHILDREN

### INDEPENDENT AUDITORS REPORT TO THE TRUSTEES OF JUST HELPING CHILDREN FOR THE YEAR ENDED 30 SEPTEMBER 2017

We have audited the financial statements of Just Helping Children for the year ended 30 September 2017 which comprise the Statement of Financial Activities, Balance Sheet, Cash Flow Statement and the related notes. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) including FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland".

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's members as a body, for our audit work, for this report, or for the opinions we have formed.

#### **Respective responsibilities of trustees and auditor**

As explained more fully in the Trustees' Responsibilities Statement, the trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view.

Our responsibility is to audit and express an opinion on the financial statements in accordance with applicable law and International Standards on Auditing (UK and Ireland). Those standards require us to comply with the Auditing Practices Board's Ethical Standards for Auditors.

#### **Scope of the audit of the financial statements**

An audit involves obtaining evidence about the amounts and disclosures in the financial statements sufficient to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or error. This includes an assessment of: whether the accounting policies are appropriate to the charitable company's circumstances and have been consistently applied and adequately disclosed; the reasonableness of significant accounting estimates made by the trustees; and the overall presentation of the financial statements. In addition, we read all the financial and non-financial information in the Trustees' Annual Report to identify material inconsistencies with the audited financial statements and to identify any information that is apparently materially incorrect based on, or materially inconsistent with, the knowledge acquired by us in the course of performing the audit. If we become aware of any apparent material misstatements or inconsistencies we consider the implications for our report.

#### **Opinion on financial statements**

In our opinion the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at (date), and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

## JUST HELPING CHILDREN

### INDEPENDENT AUDITORS REPORT TO THE TRUSTEES OF JUST HELPING CHILDREN FOR THE YEAR ENDED 30 SEPTEMBER 2017

#### Opinion on other matters prescribed by the Companies Act 2006

In our opinion based on the work undertaken in the course of the audit:

- the information given in the Trustees' Annual Report for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the Trustees Annual Report has been prepared in accordance with applicable legal requirements.

#### Matters on which we are required to report by exception

In the light of our knowledge and understanding of the company and its environment obtained in the course of the audit, we have not identified material misstatements in the Trustees Annual Report.

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit.

A M Orves (Senior Statutory Auditor)  
For and on behalf of Sexty & Co, Statutory Auditor  
124 Thorpe Road  
Norwich  
NR1 1RS

June 2018



**JUST HELPING CHILDREN**

**STATEMENT OF FINANCIAL ACTIVITIES  
(INCORPORATING THE INCOME AND EXPENDITURE ACCOUNT)  
FOR THE YEAR ENDED 30 SEPTEMBER 2017**

	Notes	Unrestricted General Fund £	Unrestricted Designated Funds £	Total Funds 2017 £	Total Funds 2016 £
<b>Income from:</b>					
Donations	2	64,277	1,689,963	1,754,240	947,674
Trading activities	3	82,308	0	82,308	0
Investments	4	5,479	0	5,479	0
Other	5	7,131	0	7,131	180
<b>Total income</b>		<b>159,195</b>	<b>1,689,963</b>	<b>1,849,158</b>	<b>947,854</b>
<b>Expenditure on:</b>					
Raising funds	6	65,770	0	65,770	0
Charitable activities	7	115,022	1,110,547	1,225,569	325,183
Other		0	0	0	0
<b>Total expenditure</b>		<b>180,792</b>	<b>1,110,547</b>	<b>1,291,339</b>	<b>325,183</b>
<b>Net income/(expenditure)</b>		<b>(21,597)</b>	<b>579,416</b>	<b>557,819</b>	<b>622,671</b>
Transfers between funds		0	0	0	0
Gains/(losses) on revaluation	16	16,215	0	16,215	0
Taxation		(2,600)	0	(2,600)	0
<b>Net movement in funds</b>		<b>(7,982)</b>	<b>579,416</b>	<b>571,434</b>	<b>622,671</b>
<b>Reconciliation of funds:</b>					
Total funds brought forward		230,401	392,270	622,671	0
<b>Total funds carried forward</b>		<b>222,419</b>	<b>971,686</b>	<b>1,194,105</b>	<b>622,671</b>

All incoming resources and resources expended relate to continuing activities.

The notes on pages 8 to 12 form part of these financial statements.

**JUST HELPING CHILDREN**  
**(REGISTERED NUMBER: 09758847)**  
**BALANCE SHEET**  
**AS AT 30 SEPTEMBER 2017**

	Notes	2017		2016	
		£	£	£	£
<b>Fixed assets</b>					
Tangible fixed assets	14		190,522		670
<b>Current assets</b>					
Debtors	15	31,198		1,377	
Investments	16	666,215		0	
Cash at bank and in hand		317,003		625,145	
		<u>1,014,416</u>		<u>626,522</u>	
<b>Creditors</b>					
Amounts falling due within one year	17	<u>(10,833)</u>		<u>(4,521)</u>	
<b>Net current assets</b>			1,003,583		622,001
<b>Total assets less current liabilities</b>			<u>1,194,105</u>		<u>622,671</u>
<b>Funds of the charity</b>					
Unrestricted income funds - General	18		222,419		230,401
Unrestricted income funds - Designated	18		<u>971,686</u>		<u>392,270</u>
<b>Total charity funds</b>			<u>1,194,105</u>		<u>622,671</u>

These financial statements have been prepared in accordance with the special provisions of part 15 of the Companies Act 2006 relating to small charitable companies and with the FRS 102 SORP.

These financial statements were approved by the members of the board of trustees on June 2018 and are signed on their behalf by:

Sheena Dunne  
Chair of Trustees



**JUST HELPING CHILDREN**  
**(REGISTERED NUMBER 09758847)**  
**STATEMENT OF CASH FLOWS**  
**FOR THE YEAR ENDED 30 SEPTEMBER 2017**

	2017 £	2016 £
<b>Cash flow from operating activities</b>		
Net income / (expenditure) for year	557,819	622,671
Depreciation of tangible fixed assets	4,086	167
(Increase) / decrease in debtors	(29,821)	(1,377)
Increase / (decrease) in creditors	3,712	4,521
Income from investments	(5,479)	0
	<hr/>	<hr/>
<b>Net cash flow from operating activities</b>	<b>530,317</b>	<b>625,982</b>
	<hr/>	<hr/>
<b>Cash flow from investing activities</b>		
Payments to acquire tangible fixed assets	(193,938)	(837)
Income from investments	5,479	0
	<hr/>	<hr/>
<b>Net cash flow from investing activities</b>	<b>(188,459)</b>	<b>(837)</b>
	<hr/>	<hr/>
<b>Net increase / (decrease) in cash and cash equivalents</b>	<b>341,858</b>	<b>625,145</b>
<b>Cash and cash equivalents at 1 October</b>	<b>625,145</b>	<b>0</b>
	<hr/>	<hr/>
<b>Cash and cash equivalents at 30 September</b>	<b>967,003</b>	<b>625,145</b>
	<hr/>	<hr/>
<b>Cash and cash equivalents consists of:</b>		
Cash at bank and in hand	317,003	625,145
Current asset investments	650,000	0
	<hr/>	<hr/>
<b>Cash and cash equivalents at 30 September</b>	<b>967,003</b>	<b>625,145</b>
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## JUST HELPING CHILDREN

### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 SEPTEMBER 2017

#### 1 Summary of significant accounting policies

##### **Basis of accounting**

Just Helping Children is a company limited by guarantee in England. In the event of the charity being wound up, the liability in respect of the guarantee is limited to £10 per member of the charity. The address of the registered office is given in the charity information of these financial statements. The nature of the charity's operations and principal activities are given in the Report of the Trustees.

The charity constitutes a public benefit entity as defined by FRS 102. The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014, the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102), the Charities Act 2011, the Companies Act 2006 and UK Generally Accepted Practice as it applies from 1 January 2015.

The financial statements are prepared on a going concern basis under the historical cost convention. The financial statements are presented in sterling which is the functional currency of the charity and rounded to the nearest £.

##### **Tangible fixed assets**

Tangible fixed assets are stated at cost or valuation less accumulated depreciation and accumulated impairment losses. Cost includes costs directly attributable to making the asset capable of operating as intended.

Depreciation is provided on all tangible fixed assets, at rates calculated to write off the cost, less estimated residual value, of each asset on a systematic basis over its expected useful life as follows:

Freehold land & buildings	50 years
Fixtures, fittings & equipment	20% reducing balance

##### **Incoming resources**

All incoming resources are included in the Statement of Financial Activities (SoFA) when the charity is legally entitled to the income after any performance conditions have been met, the amount can be measured reliably and it is probable that the income will be received. The following specific policies are applied for particular categories of income:-

For donations to be recognised the charity will have been notified of the amounts and the settlement date in writing. If there are conditions attached to the donation and this requires a level of performance before entitlement can be obtained then income is deferred until those conditions are fully met or the fulfilment of those conditions is within the control of the charity and it is probable that they will be fulfilled.

Income from trading activities includes income earned raise funds for the charity. Income is received in exchange for supplying goods and services in order to raise funds and is recognised when entitlement has occurred.

Investment income is recognised on a receivable basis.

Rental income is recognised as the charity's right to receive payment is established.

## JUST HELPING CHILDREN

### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 SEPTEMBER 2017

#### **Resources expended**

All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category. Expenditure is recognised where there is a legal or constructive obligation to make payments to third parties, it is probable that the settlement will be required and the amount of the obligation can be measured reliably.

Expenditure on charitable activities includes those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them; and

Irrecoverable VAT is charged as an expense against the activity for which expenditure arose.

All costs are allocated between the expenditure categories on a basis designed to reflect the use of that resource. Costs relating to a particular activity are allocated directly; others are apportioned on an appropriate basis as determined by the Board of Trustees.

Grants payable to third parties are within the charitable objectives. Where unconditional grants are offered, this is accrued as soon as the recipient is notified of the grant, as this gives rise to a reasonable expectation that the recipient will receive the grants. Where grants are conditional relating to performance then the grant is only accrued when any unfulfilled conditions are outside of the control of the charity.

#### **Support costs**

Support costs are those that assist the work of the charity but do not directly represent charitable activities and include office costs and administrative payroll costs. They are incurred directly in support of expenditure on the objects of the charity and include project management carried out at Headquarters. Where support costs cannot be directly attributed to particular headings they have been allocated to cost of raising funds and expenditure on charitable activities on a basis consistent with use of the resources.

#### **Governance costs**

Governance costs include those costs incurred in the governance of the charity and its assets and are primarily associated with meeting constitutional and statutory requirements.

#### **Investments**

Investments are measured at fair value with changes recognised in 'gains / (losses) on revaluation' in the Statement of Financial Activities if the fair value can be measured reliably.

#### **Funds**

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity and which have not been designated for other purposes.

Designated funds comprise unrestricted funds that have been set aside by the trustees for particular purposes.

#### **Going concern**

The financial statements have been prepared on a going concern basis as the trustees believe that no material uncertainties exist. The trustees have considered the level of funds held and the expected level of income and expenditure for 12 months from authorising these financial statements. The budgeted income and expenditure is sufficient with the level of reserves for the charity to be able to continue as a going concern.

JUST HELPING CHILDREN

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)  
FOR THE YEAR ENDED 30 SEPTEMBER 2017

<b>2</b>	<b>Income from donations</b>	<b>Unrestricted General Fund £</b>	<b>Unrestricted Designated Funds £</b>	<b>2017 £</b>	<b>2016 £</b>
	Donations	64,277	1,689,963	1,754,240	947,674
<b>3</b>	<b>Income from trading activities</b>	<b>Unrestricted General Fund £</b>	<b>Unrestricted Designated Funds £</b>	<b>2017 £</b>	<b>2016 £</b>
	Sale of goods	82,308	0	82,308	0
<b>4</b>	<b>Income from investments</b>	<b>Unrestricted General Fund £</b>	<b>Unrestricted Designated Funds £</b>	<b>2017 £</b>	<b>2016 £</b>
	Dividends received	2,434	0	2,434	0
	Interest received	3,045	0	3,045	180
		5,479	0	5,479	180
<b>5</b>	<b>Other income</b>	<b>Unrestricted General Fund £</b>	<b>Unrestricted Designated Funds £</b>	<b>2017 £</b>	<b>2016 £</b>
	Rental income	6,931	0	6,931	0
	Bank interest received	200	0	200	180
		7,131	0	7,131	180



JUST HELPING CHILDREN

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)  
FOR THE YEAR ENDED 30 SEPTEMBER 2017

6 Costs of raising funds

	Unrestricted General Fund £	Unrestricted Designated Funds £	2017 £	2016 £
Purchase of goods for resale	65,770	0	65,770	0

7 Analysis of expenditure on charitable activities

	Direct costs £	Support costs £	Governance costs £	Total 2017 £	Total 2016 £
Charitable activities	1,110,547	106,660	8,362	1,225,569	298,838

8 Direct costs of charitable expenditure

	Unrestricted General Fund £	Unrestricted Designated Funds £	2017 £	2016 £
Treatment costs	0	1,032,922	1,032,922	258,519
Fundraising costs	0	59,091	59,091	26,345
Donations	0	18,534	18,534	0
	0	1,110,547	1,110,547	284,864

9 Support costs

	Unrestricted General Fund £	Unrestricted Designated Funds £	2017 £	2016 £
Salaries	41,621	0	41,621	19,925
Advertising and marketing	3,630	0	3,630	11,691
Depreciation	4,086	0	4,086	167
Travel	727	0	727	0
Other support costs	6,974	0	6,974	2,398
Administration costs	10,740	0	10,740	0
Property maintenance costs	38,882	0	38,882	0
	106,660	0	106,660	34,181

**JUST HELPING CHILDREN**

**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)  
FOR THE YEAR ENDED 30 SEPTEMBER 2017**

**10 Governance costs**

	Unrestricted General Fund £	Unrestricted Designated Funds £	2017 £	2016 £
Auditors remuneration	3,000	0	3,000	0
Independent examiners fees	0	0	0	1,200
Bank charges	90	0	90	40
Legal and professional fees	5,272	0	5,272	4,898
	8,362	0	8,362	6,138

**11 Trustee remuneration**

No Trustee received any remuneration from the charity or was paid expenses in the current or previous financial year.

The Trustees did not have any material expenses reimbursed during the current or previous year.

**12 Staff costs**

	2017 £	2016 £
The cost of employing staff was:		
Wages and salaries	37,333	18,000
Social security costs	4,030	1,925
Pension costs	258	0
	41,621	19,925

The average number of employees during the year was 1 (2016 1). The trustees were not entitled to any remuneration and were not reimbursed for any expenses.

No employee earned in excess of £60,000.

The remuneration received by key management personnel is £37,333 (2016 £18,000). The charity considers its key management personnel to be the Chief Executive Officer.

**13 Pension commitments**

The charity operates defined contribution scheme for its employees.

Contributions are charged in the Statement of Financial Activities as they accrue. The charge for the year was £258 (2016 £NIL).

JUST HELPING CHILDREN

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)  
FOR THE YEAR ENDED 30 SEPTEMBER 2017

14 Tangible fixed assets

	Land & buildings £	Fixtures, fittings & equipment £	Total £
<b>Cost</b>			
As at 01 October 2016	0	837	837
Additions	193,538	400	193,938
Disposals	0	0	0
As at 30 September 2017	193,538	1,237	194,775
<b>Depreciation</b>			
As at 01 October 2016	0	167	167
Charge for the year	3,871	215	4,086
Eliminated on disposal	0	0	0
As at 30 September 2017	3,871	382	4,253
<b>Net book value</b>			
As at 30 September 2016	0	670	670
As at 30 September 2017	189,667	855	190,522

15 Debtors

	2017 £	2016 £
Other debtors	31,198	1,377
	31,198	4,521

16 Current asset investments

	Investment portfolio £	Total £
<b>Cost or valuation</b>		
As at 01 October 2016	0	0
Additions	650,000	650,000
Revaluations	16,215	16,215
As at 30 September 2017	666,215	666,215
<b>Carrying amount</b>		
As at 30 September 2016	0	0
As at 30 September 2017	666,215	666,215

The fair value of investments is determined by reference to the investment manager's report and represents the value of publicly traded equities and securities.

JUST HELPING CHILDREN

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)  
FOR THE YEAR ENDED 30 SEPTEMBER 2017

17 Creditors: amounts falling due within one year

	2017 £	2016 £
Accruals and deferred income	3,000	1,200
Taxation and social security	3,759	321
Other creditors	4,074	3,000
	<hr/>	<hr/>
	10,833	4,521

18 Reconciliation of movement in funds

	Unrestricted General Fund £	Unrestricted Designated Funds £	Total £
Opening balance	230,401	392,270	622,671
Income	159,195	1,689,963	1,849,158
Expenses	(180,792)	(1,110,547)	(1,291,339)
Net gain / (loss) on revaluation of investments	16,215	0	16,215
Taxation charge	(2,600)	0	(2,600)
Closing balance	<hr/>	<hr/>	<hr/>
	222,419	971,686	1,194,105

Designated funds represent amounts collected through targeted fundraising campaigns to be used for treatment and associated costs. The campaigns underway at 30 September 2017 included:-

- A better life for Caoimhe
- An Epilepsy Alarm for Lilly
- A Mollii suit for Megan
- ABR for Aria
- Aiden's Footsteps
- Alfie wants to walk
- All for Ava
- Amelia's Miracle Wish
- Aoibheann's Fight for Freedom
- Believe in Aiden
- Eddie Steady Go!
- Eliana's wish to run
- Ellie's SDR Therapy
- Emily's wish2walk
- Epilepsy Alarm 4 Rhys
- Epilepsy alarm for Samantha
- Extend Theo's life
- Finlay's ABR Journey
- Fish for Freddie's Footsteps
- General Appeals
- Go Greta's Innowalk
- Go Team Elmo!
- Help Alexia walk
- Help for a Princess
- Help Giedrius walk
- Help Jay
- Help Logan Run
- Help Oliver Walk
- Helping our Hero
- Hope for Emily
- Jack Storey's Story
- Jacob's Journey
- James's Dream
- Kai's Full Potential
- Keep Cameron Walking
- Kiaryn's Wish 2 Walk
- Life changing help for Aisha
- Lily's little legs
- Max's Mission 2 Move
- Maxipotential
- Mighty Malachi
- Millie Bea's Walking Wish
- Natasha's Journey to ABR
- No More Floor
- Nour's will to walk
- Olivia's wish to walk
- Operation Oli
- Robyn's Quest for Comfort
- SDR Rehab 4 Iyra
- SDR4Cain
- Sienna's Footsteps
- Sonny's Dream to Walk
- Sophie says Stand by Me
- Stand Up 4 Ollie
- Steps for Sebastian
- The Amazing Aiden
- Therapy for Ethan
- To Help Brooke Walk
- Tyler's epilepsy monitor
- Zack's SDR Journey

JUST HELPING CHILDREN

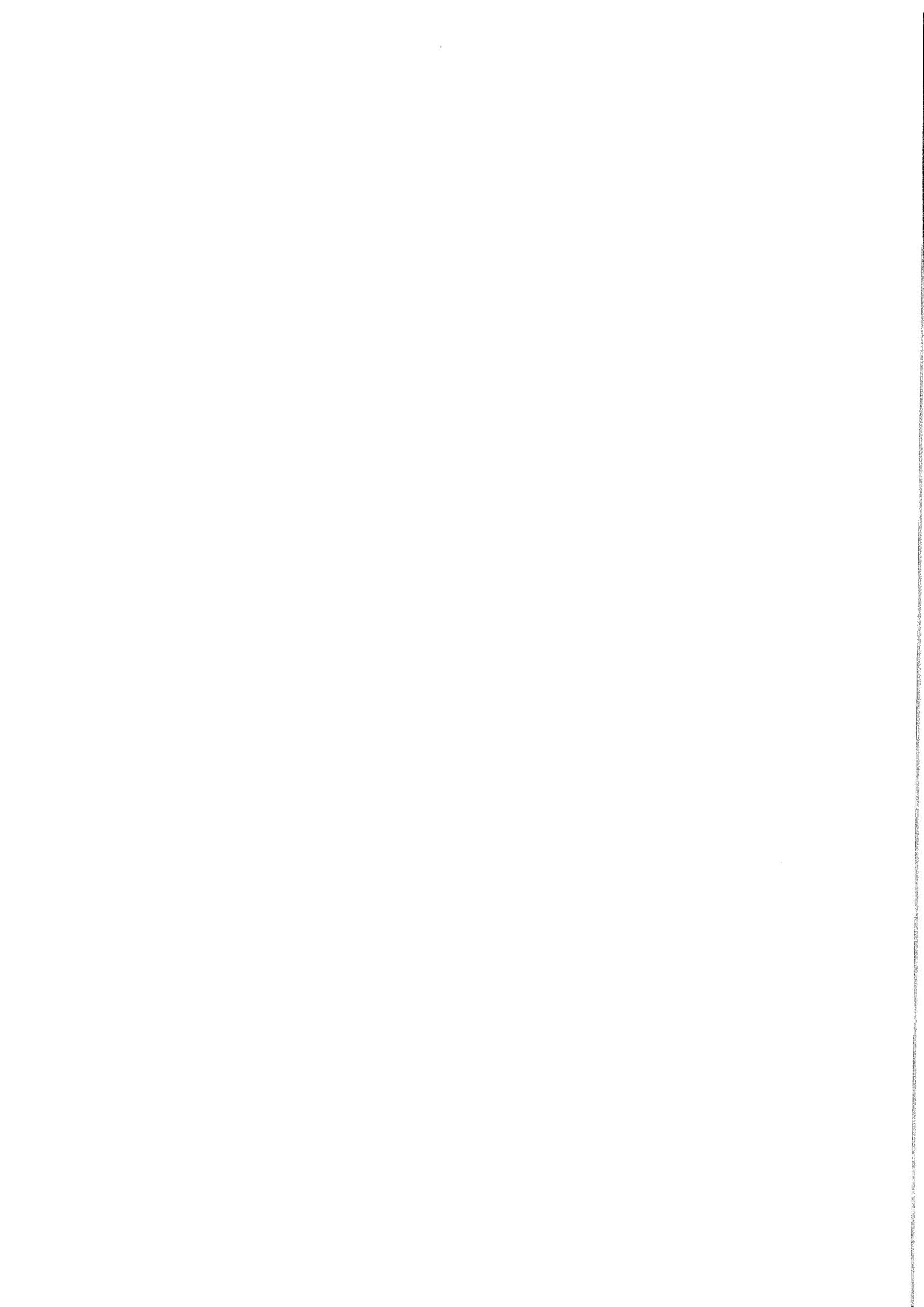
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)  
FOR THE YEAR ENDED 30 SEPTEMBER 2017

19 Analysis of net assets between funds

	Unrestricted General Fund		Unrestricted Designated Funds	
	2017 £	2016 £	2017 £	2016 £
Tangible fixed assets	190,522	670	0	0
Net current assets	31,897	229,731	971,686	392,270
	<u>222,419</u>	<u>230,401</u>	<u>971,686</u>	<u>392,270</u>

20 Related party transactions

No Trustee or other person related to the charity had any personal interest in any contract or transaction entered into by the charity during the current or previous financial year.





5th September 2019

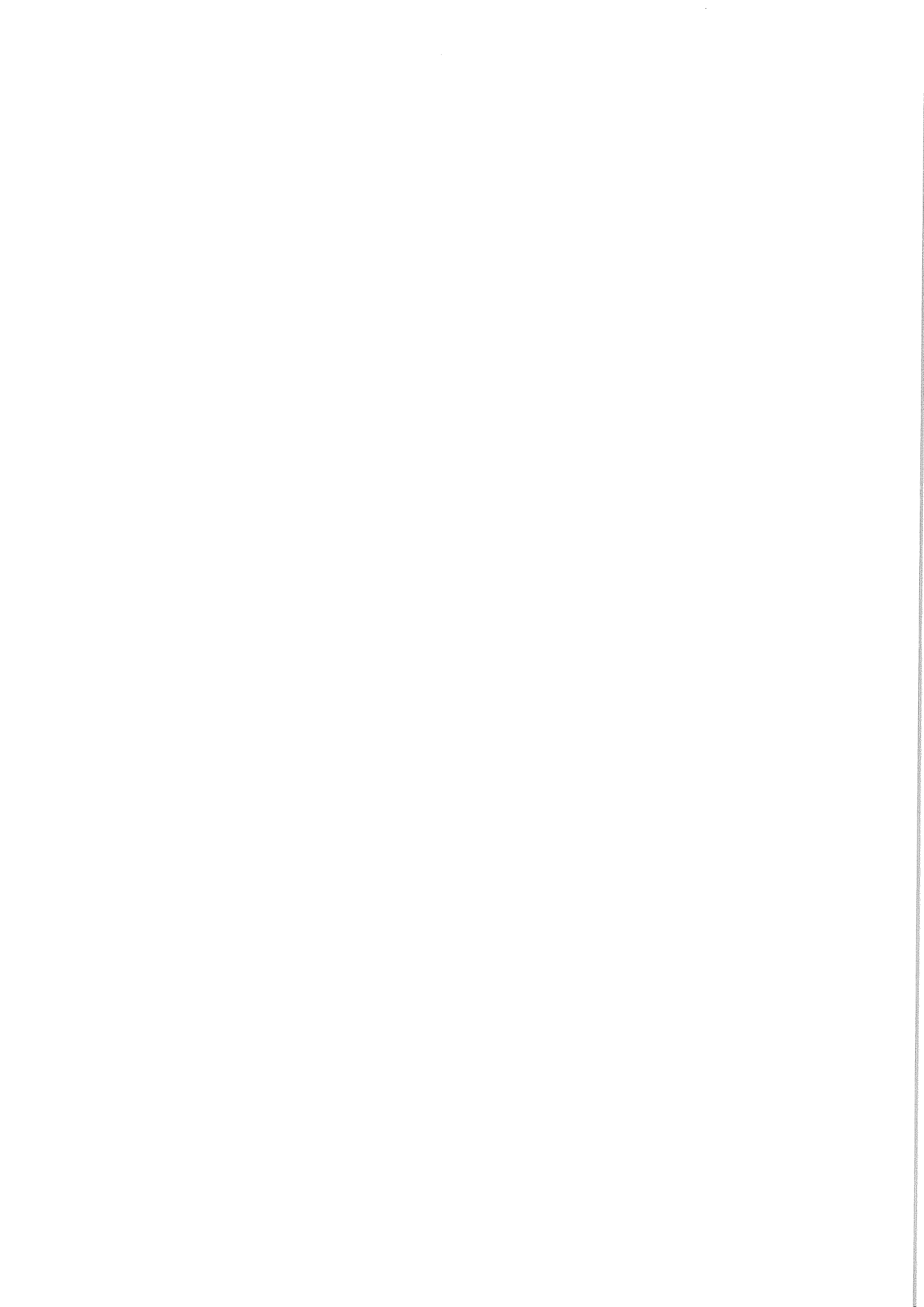
To whom it may concern,

This letter is to confirm that Just Helping Children (charity registration no 1164473) will be operating its own licensed House to House collections without involvement from other parties.

For any enquiries, please do not hesitate to contact us.



Jacqueline Tapp  
Treasurer



1164473 - JUST HELPING CHILDREN

NEWLY REGISTERED

**Activities****Where it operates****Other names**

JUST4CHILDREN (WORKING NAME)

**Where it operates****Governing document**

MEMORANDUM AND ARTICLES INCORPORATED 02/09/2015  
AS AMENDED BY SPECIAL RESOLUTION REGISTERED AT  
COMPANIES HOUSE ON 16/11/2015

**Area of benefit**

NO INFORMATION RECORDED

**Organisation type**

STANDARD REGISTRATION

**Registration history**

19 November 2015 Registered

**Charitable objects**

THE RELIEF OF SICKNESS AND PRESERVATION OF  
HEALTH OF CHILDREN IN THE UK AND IRELAND BY  
PROVIDING AND ASSISTING IN THE PROVISION OF  
GRANTS TO ENABLE THEM TO OBTAIN MEDICAL  
TREATMENT, THERAPIES, LIVING ENVIRONMENTS,  
EQUIPMENT AND HOLIDAYS WHICH WOULD NOT  
OTHERWISE BE AVAILABLE TO THEM.

**Classification****What**

- THE ADVANCEMENT OF HEALTH OR SAVING OF LIVES
- DISABILITY

**Who**

- CHILDREN / YOUNG PEOPLE

**How**

- MAKES GRANTS TO INDIVIDUALS

**1164473 - JUST HELPING CHILDREN**

NEWLY REGISTERED

**Contact**

MISS JACQUELINE TAPP  
12 SUSSEX MEWS  
TUNBRIDGE WELLS  
TN2 5QJ

Tel: 01892 710155  
Email: [office@just4children.org](mailto:office@just4children.org)  
Website: [www.just4children.org](http://www.just4children.org)

**Trustees**

Click on a trustee to show other charities for which they also act as trustee

MRS ELEANOR JANE FLOREY

MISS JACQUELINE TAPP

MISS SHEENA DUNNE

MISS LISA ANN PEACOCK

MISS LOUISE ANNE ELLIOTT

There are no other charities to display for MRS ELEANOR JANE FLOREY

**1164473 - JUST HELPING CHILDREN**

NEWLY REGISTERED

Accounts and Annual Return not required yet

**Activities**

**Where it operates**

**Financial history**

NO INFORMATION AVAILABLE

**Compliance history**

NO INFORMATION AVAILABLE

